



Housing Counseling Services, Inc.

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202-667-7006 • www.housingetc.org

RELiEF General Referral Form

RELiEF (Rental Emergency Lifeline/ Eviction Fund) is a financial education program to help tenants in DC to stabilize their housing and develop savings habits. Once enrolled, RELiEF will award participants \$600/month (up to a total of \$1,800) for each month during the 3-month period of enrollment for which proof of an on- time rental payment is provided. Participants must work with a certified housing counselor on budgeting, saving, banking, and credit repair. Housing counselors will assist participants in the creation of an individualized savings plan with concrete next steps, with the goal of using the incentive payments to start an emergency savings fund. **Submit referrals to relief@housingetc.org**

***Please note, in order to participate in this program clients must meet program requirements, provide all requested documentation, and agree to work with and authorize a housing counselor to pull a credit report on their behalf. Enrollment is limited and applications will be evaluated on a rolling basis.**

TENANT NAME: _____

TENANT ADDRESS _____

TENANT PHONE _____ TENANT EMAIL _____

CURRENT RENT \$ _____ CURRENT INCOME \$ _____

TENANT REPORTS THEY CAN AFFORD RENT? ___ YES ___ NO ___ UNSURE

IS TENANT AT A NEAR A ZERO BALANCE ON RENTAL LEDGER? ___ YES ___ NO ___ UNSURE

HAS TENANT RECEIVED EMERGENCY RENTAL ASSISTANCE IN THE PAST 12 MONTHS

___ YES ___ NO ___ UNSURE

IF YES, WHAT PROGRAM? _____

REFERRAL MADE BY:

NAME _____ ORGANIZATION _____

PHONE _____ EMAIL _____

ADDITIONAL INFO _____
